

Jargon Buster of acronyms in education

A

ADHD	Attention Deficit Hyperactivity Disorder
AEN	Additional Educational Needs
ASD	Autism Spectrum Disorder
AST	Advanced Skills Teacher
ATs	Attainment Targets

C

CAF	Common Assessment Framework
CAT	Cognitive Ability Test
CoP	Code of Practice (for SEN)
CPD	Continuing Professional Development
CRB	Criminal Records Bureau
CVA	Contextual value added

D

DfE	Department for Education
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E

EAL	English as an Additional Language
EBD	Emotional and Behavioural Difficulties
EFL	English as a Foreign Language
EP	Educational Psychologist
EVER 6	A child that has been eligible for free school meals (FSM) either currently or within the last six years
EWO	Education Welfare Officer

F

FMSiS	Financial Management Standards in Schools
FSM	Free School Meals

H

HLTA	Higher Level Teaching Assistant
HMI	Her Majesty's Inspectorate for Schools

I

ICT	Information and Communication Technology
IEP	Individual Education Plan
INSET	In-Service Education and Training
ITT	Initial Teacher Training

K

KS	Key Stage
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L

LA	Local Authority
LAC	Looked After Children
LEA	Local Education Authority
LMS	Local Management of Schools
LSCB	Local Safeguarding Children Board

M

MDMS	Mid-day Supervisory Assistant
N	
NAHT	National Association of Head Teachers
NASUWT	National Association of Schoolmasters/Union of Women Teachers
NC	National Curriculum
NOR	Number on Roll
NPQH	National Professional Qualification for Headship
NQT	Newly Qualified Teacher
NUT	National Union of Teachers
O	
Ofsted	Office for Standards in Education
P	
PAN	Published Admission Number
PLASC	Pupil Level Annual School Census
PM	Performance Management
PoS	Programme of Study
PPA	Planning, Preparation and Assessment
PSHE	Personal, Social, Health and Economic Education
PTA	Parent/Teacher Association
Q	
QTS	Qualified Teacher Status
R	
RAISE	Reporting & Analysis for Improvement through School Self-Evaluation
S	
SACRE	Standing Advisory Council on Religious Education
SATs	Standard Assessment Tasks
SDP	School Development Plan
SEF	Self-Evaluation Form
SEND	Special Educational Needs and Disabilities
SENDCo	Special Educational Needs and Disabilities Co-ordinator
SIMS	School Information Management Systems
SIP	School Improvement Partner
SLA	Service Level Agreement
T	
TA	Teacher Assessment or Teaching Assistant
TLR	Teaching and Learning Responsibility Payment
TTA	Teacher Training Agency
U	
UPS	Upper Pay Scale
V	
VA	Voluntary Aided (school)
VC	Voluntary Controlled (school)
W	
WSCC	West Sussex County Council
WSGfL	West Sussex Grid for Learning

Common Terms

Academy:

A state funded independent school with charitable status.

Age Weighted Pupil Unit (AWPU):

The amount of money provided to a school in respect of each pupil. The amount varies according to the pupil's age.

Attainment Targets:

The knowledge, skills and understanding pupils are expected to have by the end of each **Key Stage** of the National Curriculum.

Budget Share:

The school's share of the money made available to schools.

Capital Expenditure:

Spending on building projects and large items of equipment.

Community School:

A former county school.

Contingency Fund:

Money set aside for unexpected costs.

Delegated Budget:

The share given to governors to control and manage. It brings with it increased powers and responsibilities for the management of staff.

Devolved Budget:

Money given to schools to pay for centrally provided services. Governors and headteachers can decide which services to buy.

Exclusion:

Banning a pupil from school on disciplinary grounds.

Formula Funding:

The method by which funds for school budgets are calculated. The most important factor is the number of pupils (see AWPU).

Gifted and Talented:

The Young Gifted and Talented programme is to give all gifted and talented learners in England an opportunity to reach their full potential by offering extra learning opportunities.

In-Service Training (INSET):

Professional courses for staff, organized by the school or other body.

Instrument of Government:

Document governing the size and composition of the governing body.

Key stages:

The four stages of pupils' progress in acquiring knowledge and skills as set out in the National Curriculum. Key Stage 1 (or KS1) covers pupils between the ages of 5 and 7; KS2 ages 7 – 11; KS3 ages 11 – 14 and KS4 ages 14 – 16.

Local Management of Schools (LMS):

Describes a scheme for delegating financial responsibility from the LA to Schools.

Maintained School:

This is a community, foundation or voluntary school or, except where otherwise stated, any community or foundation special school not established in a hospital.

National Curriculum (NC):

The programme of study laid down by law for all pupils aged from 5 to 16 in state schools.

Ofsted:

Office for Standards in Education, the body that arranges and sets standards for school inspections.

Quorum:

The number of persons required to be present in order for the meeting to be able to conduct business. Usually half the governing body (excluding vacancies). For Committees, this should be a minimum of three full governors.

Special Educational Needs (SEN):

Describes learning difficulties for which a child needs special help.

Section 48 Inspections:

This is an Inspection of the religious education in a voluntary school in England.

Section 52 Statements:

The figures local authorities are required to publish showing both the sums actually spent on schools in the previous year and the spending planned for the current year.

Supply Teacher:

The name given to a temporary teacher standing in for the permanent teacher.

Trust School:

This is a popular term for a "Foundation School" set up under Section 23A of the School Standards and Framework Act 1998. If your school is interested in acquiring Trust status, please let Leadership and Governance know.

Voluntary Aided (VA) School:.

A school set up and owned by a voluntary body, usually a church, largely financed through the LA. The governors employ the staff and control religious education and admissions to the school.

Voluntary Controlled (VC) School:

A school set up by a voluntary body (generally the Church of England), totally funded through the LA. The LA employs the staff.